Meeting Minutes Summary:

Agenda:

Website Updates
Newsletter Updates
Notes:

Media Updates:
- Deepavali & Chess Flyers – Done
- Girish Modi – Banner 3x3 – To order

Chess Updates:
- Oct 20th Chess confirmed.
- Venue booking done.
- Allied Informatics sponsor to collect check
- Send email to Chess Tournament
- 32 registrations so far.
- Team to share and like events
- Trophies ordered by Manoj. Around 465
- Manoj to come up with order number.
- order pizzas – Innaiah – 40 minimum cheese pizzas
- Water

Newsletter Updates:
- Add Kakatiya flyer in Newsletter 5 weeks – To do. No flyer.
- Mahila Sambaralu Writeup – Sairam/Sravani
- Remove expired flyers - Pending
- NL to be reviewed.

Clinic Updates:
- Sorting files – To do
- Files, folders to buy - To do

Website Updates:
- Bharath A to get quotes - Pending

Magazine Updates:
- Content sent to DTP
- Rates in discussion
- Magazine rates to finalize
- Quarter page to 150.
- Send writeup for Magazine in NL

Financial Updates:
- Literary Event Expenses – Received $805
- Sponsors pending list: EIS- Deposited, Allied Informatics- Check Received, Prudential, WeCare
- Financials Quarterly Report
- Innaiah Unavailable from Nov20th
- IDRIL will send check- To follow-up

General Updates:
- GBM Notification – Sent – Oct 13th
- Election Notification – Done

Deepavali Updates:
- Denmark School date locked
- To finalize contract
- Cultural registrations NL sent out
- Artists

Meeting minutes by – Bharath Maddineni, General Secretary